**KHVC Event Planning – expenses form**

|  |  |
| --- | --- |
| Name |  |
| Event start/finish location |  |
| Approximate date(s) |  |
| Mileage (total) |  |
| Amount (max £30)  & Reason |  |

Signed …………………………………………………………………… Date ………………………………………..

Please include your receipts with your claim and send to Chris Grimley at:  
The Hollies, Onnibury, Shropshire. SY7 9AW